# AMITY UNIVERSITY
-----------------------UTTAR PRADESH-----------------------

## IQAC

### 14th University IQAC Meeting
### Fourth Quarter (Apr-Jun 2021)
### 26, 28 and 29 June 2021
### Minutes of the Meeting

The University IQAC meeting for the quarter April to June 2021 was conducted on 26, 28 and 29 June 2021 (3 days) through online mode under the chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of members, special invitees and officers of AUUP who were present and those who could not attend the meeting is enclosed as **Annexure 'A'.**

**Day 1:- Saturday, 26 June 2021.**

After ascertaining the quorum for the meeting, Dr R S Rai, Member Secretary University IQAC, started the meeting with the permission of Chair and welcomed all the members of the University IQAC including the external expert Dr Vijay Malik and alumni Mr. Tanmay Srivastava & Ms Manisha Chaudhary.

**Opening Address by the Chairperson University IQAC** - At the outset the Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting.

The chairperson apprised the house about following major developments that have taken place during the last quarter:

➤ Amity university project "AI based recognition using Psychological parameters" has won 1st prize in Dare to Dream 2.0. and the project will be funded by DRDO

➤ Amity University has been selected by ISRO to design and build two small modules to launch into space

➤ AUUP Rankings:

- QS Ranked AUUP as No.1 State private university in India
- QS World University ranking 2022– 1001-1200
- THE World University rankings 2021 – 1001+
- THE Asia University rankings 2021 – 401+
- BRICS University ranking 2021- 170

➤ COVID related initiatives taken by AUUP:

- Amity University created 50 crore fund for students who lost their parent due to COVID-19.
- COVID vaccination centre was setup in Noida Campus for AUUP staff and family members.
- Oxygen concentrators and oxygen cylinders were made available at Amity campus to cater for emergency requirements for faculty/staff or family members of Amitians.

- Eight virtual help desks were setup with the help of student volunteers to provide assistance in case of emergency

➢ Important webinars and workshops conducted during the quarter.

While discussing the way forward for the next quarter and the year, Vice Chancellor stressed upon the following points.

➢ Improving World and Asia Ranking in QS and THE
➢ Achieving A++ grade in NAAC.
➢ Improving the quality of quadrant wise E-Content development.
➢ Restructuring of Amity Learning Management System (ALMS)
➢ Revamping the Performance based appraisal system (PBAS)
➢ Enhancing the quality of placement
➢ Enhancing industry connect on international level for internships and training.
➢ Implementing NEP 2020
   o Develop a framework for academic bank of credit (ABC).
   o Professional development of faculty for – skilling / up-skilling for handling changing role of educators.
➢ Benchmark processes with the globally renowned institutions and adopt their best practices that can help us in improving the quality of our processes.

The Chairperson University IQAC requested the external member Dr Vijay Malik and alumni to share their views.

Remarks by Dr Vijay Malik (external expert)-Dr Malik said that she was happy to be part of the University IQAC and had taken note of all the achievements given by the Chairperson during her address. She will be looking forward for valuable inputs and enriching experience.

**Remarks by Alumni:** The Alumni Members Mr. Tanmay Srivastava & Ms Manisha Chaudhary expressed their gratitude for being invited to the university IQAC and pleasure to see the how the university has grown and transformed since they passed out. Following suggestions were given by Alumni members:

➢ Quality of moot court competitions could be further improved
➢ More clinical courses than theory could be introduced in Law and Humanities
➢ A presentation of AUUP achievements should be shared during alumni meet which would add pride to their association with Amity and would be motivated to contribute and engage more in the development of the university in their individual capacity.

**Remarks by Dr Gurinder Singh, Campus Head, Greater Noida**: Dr Gurinder Singh, highlighted the development on Internationalization and achievement of Greater Noida campus and other campuses in the area of Internationalization, launching of Global Study program where a platform is created for student to complete one part in India and remaining part in other universities. All Top Universities including John Hopkins, Columbia, ThunderBird, Webson, Berkley's University and 87 more have agreed to support Amity for the benefit of students. He shared the plans of opening campuses in Canada & Australia; conduct of International Lecture Series where International Vice Chancellors interact with students, 3C Program being conducted virtually in UK & USA. He thanked Academic Office & Examination Dept for successfully holding all the activities as per the timelines. He further stated that Amity has been
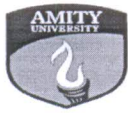
able to integrate technology into the system to regulate the functioning during the pandemic period.

**Remarks by Dr. S.K. Khatri, Director Tashkent Campus** - Dr S.K Khatri thanked The Chair and Hon'ble Founder President to give him the opportunity to handle the Tashkent Campus of AUUP and has assured that all the quality practices as per the University Guidelines will be implemented in the Tashkent Campus. For the coming year, he mentioned about plans to apply for Accreditations for WSCUC & QAA.

**Remarks by Dr Sunil Dhaneshwar, Pro VC Lucknow Campus** - Dr Sunil Dhaneshwar thanked the Chair and the Alumni about their views in the growth of AUUP.

**Agenda Items** Member Secretary University IQAC, briefed the house about the day wise agenda points of the fourth University IQAC Meeting of 2020-21 as under.

**Day 1: Saturday, 26 June 2021**

**UIQAC-4/2020-2021/AG1: Confirmation of minutes of previous University IQAC**: Minutes of previous meeting were read which was proposed by the Registrar Dr B L Arya and seconded by Brig Umesh Chopra and Dr Sanjeev Bansal. The minutes of the Third University IQAC meeting was approved by the Chairperson UIQAC. Member Secretary IQAC confirmed that points needing action have been circulated to all concerned and requested all concerned to present status of action taken during their respective presentations.

**UIQAC-4/2020-2021/AG2:** Research, Patents and Technology Transfer progress of the University in the year 2020-21

**UIQAC-4/2020-2021/AG3:** Status of Scopus Publication and Citations of AUUP till June 2021

**UIQAC-4/2020-2021/AG4:** Status of analysis of results of implementation of OAP (2019-20& 2020-21) and action plan

**UIQAC-4/2020-2021/AG 5:** Accreditation Updates: -
    (a) Preparation of Institutional Report for WSCUC OSR & Reaffirmation visit
    (b) Status of QAA Accreditation

**UIQAC-4/2020-2021/AG6:** Planning for AQAR 2020-21

**UIQAC-4/2020-2021/AG 7:** Presentation by Domain IQAC on:
(a) Analysis of E-content developed by faculty.
(b) Analysis on Peer review of uploaded online class recordings
**(c)** Review of Domain IQAC's working/ progress during the last 3 months.

The discussions on above agenda items are given in succeeding paragraphs:-

**UIQAC-4/2020-2021/AG2:** Research, Patents and Technology Transfer progress of the University in the year 2020-21

**Presentation**: Dr W. Selvamurthy, President ASTIF, presented the patents/copyrights granted, projects, technology transfers that have taken place and awards won for innovation. He informed the house that Amity Foundation for Science, Technology and Innovation Alliances has been established for Quality projects, innovations and Research work. Project Monitoring Committee has been formed to check the quality of projects proposed and sanctioned along with the quality progress both at Domain level and Institutional levels. Dr. Rajiv Sharma (DG for Amity Foundation for Science, Technology and Innovation Alliances) looks after the quality of proposal, budget, and adherence to timelines till the proposal gets submitted.

Project Monitoring Committee is set up to check the quality assurance of project management after the project gets sanctioned. A digital platform has been made to monitor the status of approval of projects through Project Management Software. DST has given AUUP a project to develop Technology Enabling Center; Dr. Selvamurthy also presented some of the achievements under the center. ASTIF has signed 22 National & 26 International MoUs with various Science & Research bodies to enhance the synergy of Research and collaboration.

Dr Selvamurthy said that the targets for research and innovation are based on Broad Based Goals and are reviewed through Annual Academic Planning; periodic monitoring is done by the institutional & Domain IQAC & QAE.

**Discussion:** Dr Vijay Malik wanted to know whether the technology transfer of biodegradable plastics is of national or international standards. Dr Selvamurthy responded that the technology is of international standards certified by Sriram Institute of Industrial Research.

The Vice Chancellor congratulated Dr Selwamurthy for the milestones achieved in research and innovation and suggested that following points should also be integrated into the presentation in future IQAC meetings.

1. Achievements and new initiatives taken to improve our processes and to enhance the quality and quantity both of research in various areas.
2. All the aspects of Criterion-III of AQAR should reflect in the presentation.
3. Trend analysis showing how the research has improved qualitatively and quantitatively in the last academic year / session and year wise trend
4. Achievements & initiatives taken in collaborations.

**Action to be taken with responsibility and timeline**:

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG2/DC1 | In future following points to be covered in the review:<br>a) Achievements and new initiatives taken to improve our processes and to enhance the quality and quantity both of research in all aspects in multi-disciplinary areas. | ASTIF | Ongoing process |

| | | | |
|---|---|---|---|
| | b) All the aspects of Criterion-III of AQAR should reflect in the presentation.<br>c) Trend analysis showing how the research has improved qualitatively and quantitatively in the last academic year / session and year wise trend<br>d) Achievements & initiatives taken in collaborations. | | |

**UIQAC-4/2020-2021/AG3:** Status of Scopus Publication and Citations of AUUP till June 2021

**Presentation:** Dr. R.S.Rai, Director RP&SS & QAE, presented the status of publication & Citation of AUUP for the Academic year 2020-21. Key highlights of the presentation are given below:

➢ Number of Scopus publications have been increased from 3356 to 9664 in the last five years (2016-2020).

➢ 1531 Scopus publications have been achieved till 26 June 2021 i.e. in 181 days which indicates that by the end of the year we will get 3087 publication in year 2021.

➢ Citations to papers published under AUUP affiliations has increased to approximately 20000.

**Discussion:** It was resolved that the Deans of Faculty of Study should discuss this with HoIs, HoDs & Center Heads to develop strategies to improve publications and citations. The chair also asked Dr. R.S. Rai, Member Secretary IQAC to share the presentation Domain wise with all Deans and HoIs. All Deans will prepare strategy to increase quality research publications and share with Dr Rai.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG3/DC1 | Presentation to be shared with all Deans & HOIs | Dr. R S Rai, Director – RP&SS & QAE | 10 July 2021 |
| UIQAC4/2020-2021/AG3/DC2 | Deans to prepare strategy to increase quality research publications, citations and share with Dr Rai | Deans<br><br>Compilation by Dr RS Rai | 20 July 2021 |

**UIQAC-4/2020-2021/AG4:** Status of analysis of results of implementation of OAP (2019-20& 2020-21) and action plan

**Presentation:** Dr. Sanjeev Bansal presented the Domain wise analysis of results of implementation of OAP (2019-20 & 2020-21) and action plan.

**Discussion:** It was resolved that data for OAP 2019-20 & 2020-21 should be completed for all Domains. Domain IQAC must ensure that whether OAP has been achieved and proper action has been taken for implementation. The result analysis of OAP findings needs to be reflected in the presentation after which the actions plan needs to be prepared. Program wise learning outcomes with the action plan and the attainment of each learning outcome needs to be presented. The Chair also asked to schedule a meeting of outcome assessment committee and carry out analysis for each Domain. A workshop needs to be conducted on outcome Assessment Plan. First we need to have the attainment of learning outcome based on both direct & indirect method. The presentation should have the data in graphical or pictorial form to get the understanding of level of attainment of learning outcome with gaps clearly identified. The action plan should have direct indication of which gap or learning outcome it is addressing.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG4/DC1 | Schedule a meeting of outcome assessment committee to carry out analysis for each Domain to:<br><br>(a) Review the attainment of learning outcome based on both direct & indirect method<br>(b) Gaps identified<br>(c) The action plan showing direct indication of which gap or learning outcome it is addressing | Deans / Domain Heads at domain level<br><br>Dr. Sanjeev Bansal, University Outcome Assessment Committee, Co-chairperson | 15 July 2021 |
| UIQAC4/2020-2021/AG4/DC2 | Conduct a workshop on OAP and make the action plan according to the gap in attainment of learning Outcome. | Dr. Sanjeev Bansal, University Outcome Assessment Committee, Co-chairperson | 9 July 2021 |

**UIQAC-4/2020-2021/AG 5:** Accreditation Updates: -
(a) Preparation of Institutional Report for WSCUC OSR & Reaffirmation visit
(b) Status of QAA Accreditation

**Presentation:** Mr Pradeep Kumar, Dy. Dir. Accreditations explained the process of WSCUC and QAA. In WSCUC, he explained the Initial process of Accreditation, Annual Reports & Mid Cycle Review which was held in July/August 2019. He also explained about the components of institutional reports of OSR.

He further explained accreditation process of QAA and the seven key areas of Mid Cycle Review report which was submitted to QAA in May 2021.

**Discussion:** The Chair suggested to conduct a workshop in the coming week for preparing the report for WSCUC so that the team could be constituted that will be involved in preparing the component wise SSR.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG5/DC1 | Conduct a workshop for WSCUC SSR components. | Mr Pradeep Kumar, Dy. Dir. Accreditations & Dr. R S Rai, Director – RP&SS & QAE | 12 July 2021 |

**UIQAC-4/2020-2021/AG6:** Planning for AQAR 2020-21

**Presentation:** Ms. Prem Kanthi Asst Dir. QAE shared the composition of Criteria Chairperson Subcommittees for the finalization and timelines of activities for compilation of AQAR 2020-21 till submission to NAAC

**Discussion:** Mid Cycle Review of AQAR 2020-21 to be included in the timelines.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG6/DC1 | Mid Cycle Review of AQAR 2020-21 to be included in the timelines | Member Secretary IQAC /QAE | 17 September 2021 |

**UIQAC-4/2020-2021/AG 7:** Presentation by Domain IQAC on:
(a) Analysis of E-content developed by faculty.
(b) Analysis on Peer review of uploaded online class recordings
**(c)** Review of Domain IQAC's working/ progress during the last 3 months.

**Presentation:** Campus Heads, all Deans Faculty of Studies presented the analysis of e-content developed, analysis of peer review of online classes and review of domain IQAC working for their respective campuses/domains as per the schedule given below:

1. Faculty of Law - Dr. D K Bandyopadhyay, Chief Advisor FPO and Chairman, Amity Law Schools.
2. Faculty of Business Administration / Commerce / Finance - Dr. Sanjeev Bansal, Dean FMS.
3. Faculty of Engineering & Technology - Dr. K.M. Soni, Dy. Dean – Domain Engg. & Technology.
4. Faculty of Science & Technology - Dr. Sunita Rattan, Dean Faculty of Science & Technology.
5. Faculty of Agriculture & Allied Disciplines - Dr. Nutan Kaushik, DG, AFAF.

6. Faculty of Natural Resources & Environmental Sciences - Dr. Tanu Jindal, Domain Head NRES.
7. Faculty of Rehabilitation Sciences - Dr. Jayanti Pujari, Dean Faculty of Rehabilitation Sciences
8. Faculty of Bio Sciences and Biotechnology - Dr. W. Selvamurthy, President, ASTIF
9. Faculty of Humanities & Social Sciences /Public Policy/International and Defence & Strategic Studies - Dr Nirupama Prakash, Dir. AISS
10. Faculty of Hospitality & Tourism - Dr M. Sajnani, Dean Faculty of Hospitality & Tourism
11. Faculty of Health & Allied Sciences  - Dr. B.C. Das, Dean Faculty of Health & Allied Sciences
12. Faculty of Education - Dr. Kalpana Sharma, Dean Faculty of Education
13. Faculty of Architecture, Planning & Design - Dr. D.P. Singh, Dean Faculty of Architecture, Planning & Interior Design
14. Faculty of Arts, Humanities and Journalism / Mass Communication / Media - Dr. D K Bandyopadhyay, Chief Advisor FPO and Chairman, Amity Law Schools.
15. Amity Directorate of Distance Learning & Online Education (ADDOE) - Mr Abhinash Kumar, Director ADDOE
16. Dubai Campus - Dr. Rajneesh Mishra, Head Quality Assurance, Dubai
17. Greater Noida Campus - Dr Gurinder Singh, Campus Head/ Mr. Anil Kr. Choudhary, Registrar, AUGN
18. Lucknow Campus - Dr Sunil Dhaneshwar Pro VC/ Brig. Umesh K. Chopra, Director, AIIT Lucknow.
19. Tashkent Campus - Dr S K Khatri, Director Tashkent

**Discussion**: It was brought out during the presentation that many students from faculty of law do not opt for placements and reasons are not mentioned by them. Vice Chancellor suggested that a column should be added in Amizone where they can mention the reason for not wanting employment.

It was also discussed that there are certain concerns with respect to upload of e-content on ALMS, therefore it was suggested that guidelines for development and upload of e-content should be prepared and IQAC must conduct FDP within the institution on the same. Vice Chancellor said that 100% e-content should be uploaded before commencement of the new semester.

It was observed that some institutions which have high research potential have few faculty members with low research output. There is a need of competency and potential mapping, for projects allocation. There is a lot of potential for interdisciplinary research; how one technical domain can collaborate with a non-technical domain needs to be explored.

There is a need for in-depth skill analysis to be done by the domain for future jobs for students. New job roles and skills analysis domain-wise sector-wise should be the next agenda for University and Domain IQAC. Amity Institute of Travel and Tourism (AITT) has made a survey form to be sent to industry professionals about new set of skill needed. Once approved the same can be developed on Amizone incorporating the requirements of all domains.

Amity Directorate of Distance and Online Education must map their processes with the requirements of UGC and NAAC as per the Dual mode manual of NAAC.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG7/DC1 | A column needs to be added in Amizone where students not opting for placements can mention the reason for the same. | Mr Senthil Kumar Director Academics | 15 July 2021 |
| UIQAC4/2020-2021/AG7/DC2 | All e-content of odd semester 2021-22 should be uploaded on ALMS | HOIs | Before the commencement of classes |
| UIQAC4/2020-2021/AG7/DC3 | Faculty with low research output should be given targets for research output. The same should be reviewed in IQAC meeting every month. Objective to be set for each faculty to achieve the target. | HOI<br><br>Domain IQAC to review in IQAC meeting | Every month |
| UIQAC4/2020-2021/AG7/DC4 | Map processes with the requirements of UGC and NAAC as per the Dual mode manual of NAAC | Director ADDOE | 30 August 2021 |

**Day 2: Monday, 28 June 2021**

Dr R S Rai, Member Secretary University IQAC welcomed all members and speakers to the day two of the meeting. He also summarized the proceedings of the day one and shared the agenda of the day two, which is given below.

**UIQAC-4/2020-2021/AG8:** Review of action taken report of UGC Mandates

**UIQAC-4/2020-2021/AG9:** Review of Academic Year 2020-21:

(a) Curricular Aspects
(b) Student Progression, Institution-wise. Preparation and Analysis of previous years placements (2019-20) & current Status 2020-21)
(c) Internship
(d) Summer Semester

**UIQAC-4/2020-2021/AG10:**

(a) Manpower Planning for the Academic Year 2021-22
(b) Even Semester Feedback on Teaching Learning

**UIQAC-4/2020-2021/AG11:** Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

**UIQAC-4/2020-2021/AG12:**
Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22):
    (a) Ph. D. Department
    (b) International Affairs Division (IAD)
    (c) Student Welfare
    (d) Library
    (e) HR-Recruitment
    (f) HR
        (i).      Analysis of online PBAS of the Academic year 2019-20".
        (ii).     Faculty Achievements of 2020-2021
        (iii).    Welfare Measures.
    (g) Examination Department

The deliberations on above agenda points are given as under:

**UIQAC-4/2020-2021/AG8:** Review of action taken report of UGC Mandates

**Presentation**: The following Chairperson/Co-chairperson Task Groups UGC mandates presented the Review of action taken report during 2020-21, Gaps identified while compiling the last report & action plan for 2021-22 incorporating the gaps:

(a) **Deeksharambh** - Dr Alpana Kakkar (Chairperson) gave the presentation on review of action taken report as per the agenda.

**Discussion:** The Chairperson asked about the Guidelines of Induction program (G-25) which were to be prepared as per the action plan submitted. Dr Kakkar confirmed that the draft for the guidelines will be submitted to the chairperson for approval by 2 July 2021. AICTE. guidelines should also be considered while preparing the guidelines. Duration of the induction programme to be from 15 days to 25 days.

Dr Yogendra Narain (External Expert expressed his views about the training of mentors. He suggested that the mentors should also be given some sort of training or a list of questions to be asked from the students for the session.

Dr Kakkar accepted his suggestion and said that it will be implemented.

Dr Sanjeeva Shanker Dubey, external expert, suggested that the training of students about the Digital Etiquettes in the era of online education should also be given during Orientation.

The Chairperson appreciated the idea and asked Dr. Alpana Kakkar to include the training part in the first session for about 15-20 minutes during the Induction program of new students.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC1 | The *Guidelines* of Induction program to be prepared & submitted to the chairperson for approval by 2 July 2021. Requirements of AICTE guidelines on student induction also to be incorporated. | Dr. Alpana Kakkar, Chairperson Task Group & Dr. M.K. Pandey, Jt. Director ASET. | 2 July 2021 |

(b) <u>**Social & Industry Connect**</u>: Dr Nirupama Parkash (Co-Chairperson Task Group) gave the presentation on review of action taken on the UGC Quality Mandate named as "Unnat Bharat Abhiyan (UBA)".

**Discussion:** The Chairperson asked about the progress on each expectation, how many projects have been undertaken, and activities conducted under each expectation, outcome of activities conducted, analysis of data collected by students, Number of students' participated semester wise.

Dr. D K Bandyopadhyay pointed out that a decision was taken last year that all the activities, mainly student's projects, will be put under WPR (Work progress Report) on Amizone and analysis will be done of the same. It was also decided that the clusters will be classified and students will be working under them.

Dr Yogendra Narain said that the university can also consider to study on issues like problems that have erupted in rural areas during the pandemic, migrant labours and conditions of Primary Health Centers.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC2 | In future following points to be covered in the review:<br><br>(a) How many projects have been undertaken, and activities conducted under each expectation.<br>(b) Outcome of activities conducted<br>(c) Analysis of data collected by students,<br>(d) Number of students participated semester wise.<br>(e) Gaps and action plan | Task Group Social & Industry Connect | To be followed as a regular practice in the mandate |

| | | |
|---|---|---|
| Work progress report to be created on Amizone | | |

(c) **CARE** - Dr B C Das (Chairperson Task Group) gave the presentation on review of action taken as per the agenda.

**Discussion:** The Chairperson suggested to conduct a workshop on how to publish quality research papers and instructed to check the quality of papers in the university before sending to Journals. A list of Journals should be prepared domain-wise and discipline-wise, which should be reviewed every quarter by the committee and put up on Amizone.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC3 | (a) Prepare a list of Journals Domain-wise and discipline-wise <br><br> (b) Review every quarter by the committee and update on Amizone. | Chairperson Task Group | 20 August 2021 |
| UIQAC4/2020-2021/AG8/DC4 | A workshop has to be conducted on how to publish quality research papers | Chairperson Task Group and Dr R S Rai, Director RPSS & QAE | 24 August 2021 |

(d) **LOCF (Learning Outcome-based Curriculum Framework):** Dr Manohar Sajnani (Co-Chairperson Task Group) gave presentation on review of action taken on the UGC Quality Mandate LOCF.

**Discussion:** The Chairperson suggested that the report of Outcome Assessment committee, attainment of Learning Outcome, gap identified in learning outcome and the action plan to close the gaps, number of programs reviewed, number of programs introduced and discontinued, number of value added courses introduced to enhance the skills & competencies of students to be included in the review in future.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC5 | In future following points to be covered in the review: <br><br> (a) Report of Outcome Assessment committee, attainment of Learning Outcome <br><br> (b) Gap identified in learning outcome and the action plan to close the gaps <br><br> (c) Number of programs reviewed, introduced and discontinued, | Dr Manohar Sajnani, Co-Chairperson Task Group | 30 July 2021 |

| | (d) Number of value-added courses introduced to enhance the skills & competencies of students | | |
|---|---|---|---|

(e) **Jeevan Kaushal:** Dr Taranjeet Duggal (Co-Chairperson Task Group) gave a presentation on review of action taken on the mandate.

**Discussion:** The Vice Chancellor asked about the outcome of 2020-21 after the implementation of Jeevan Kaushal and the achievements. The scale of feedback analysis needs to be reviewed for identifying the level of clarity that the students have developed about themselves on the subject

Dr Yogendra Narain suggested that the reasons for strongly disagree should be analyzed for gaps and corrective action in the Teaching-learning process. He further suggested to take feedback from top industries of the country and asked to take their suggestions on how to improve the quality of the student.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC6 | Review the scale for Feedback Analysis so that level of clarity that the students have developed about themselves is brought out clearly. | Dr Taranjeet Duggal & Dr Anil Sehrawat | 15 July 2021 |

(f) **SATAT:** Rear Admiral R C Kochhar (Chairperson Task Group) and Maj Gen J P Singh (Member Task Group) gave the presentation on review of action taken report as per the agenda.

**Discussion:** Maj Gen J.P.Singh said that the vendor deployed for the Bio Waste Collection is following all the norms of Hazard Waste and is regularly audited. The discussion was also held on rain water harvesting system, planting of trees, agricultural practices. The Chairperson asked the presenter about the outcome of activities conducted in 2020-21, and achievement of 2020-21.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC7 | In future following points to be covered in the review:<br>(a) The Outcome of activities conducted during the academic year<br>(b) Achievement of 2020-21<br>(c) Action plan of 2021-22,<br>(d) Report on water management | Rear Admiral R C Kochhar & Maj Gen J P Singh, Sr Director | 15 July 2021 |

(g) **STRIDE:** Dr W Selvamurthy (Chairperson Task Group) gave the presentation on review of action taken as per the agenda.

**Discussion:** Dr Yogendra Narain appreciated the presentation of STRIDE and expressed his views about social impact of research, and suggested topics for research, primarily on

agricultural practices, air pollution in metro cities and upgradation of health facilities to combat pandemic for inter-disciplinary research.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC8 | Interdisciplinary research to focus on social, economic, agricultural and current issues. | Dr W Selvamurthy, Chairperson STRIDE | 30 August 2021 |

(h) **Mulyapravah:** Dr. Dilip Kumar Bandyopadhyay (Chairperson Task Group) gave the presentation on review of action taken on the mandate.

**Discussion:** The activities of Social & Industry Connect, Mulyapravah & Human Value Community Outreach, etc. are overlapping as they all are related with each other. The data must be analyzed and mapped to check the relevant achievements in each mandate and areas of improvement.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC8 | In future following points to be covered in the review:<br>(a) Data analysis<br>(b) Quality of improvement and achievement for 2020-21 | Dr. Dilip Kumar Bandyopadhyay (Chairperson Task Group) | 30 July 2021 |

(i) **Evaluation Reforms in HEIs**: Dr. Sanjeev Bansal (Chairperson Task Group) gave the presentation on review of action taken as per the agenda.

**Discussion:** The Chairperson asked about year-wise trend analysis, gaps identified, and action taken for improving the quality of evaluation, achievements, new policies introduced, increase in the question bank during the year. Examination committee to share the result analysis with HoIs where the students are scoring less so that improvement and gap analysis can be done. Graphical presentation of student results and learning outcome needs to be taken and their attainment level should be high if the students is scoring good CGPA.

From the above discussions, the following action items were identified:

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC9 | In future following points to be covered in the review:<br>(a) Year-wise trend analysis,<br>(b) Gaps identified and action taken<br>(c) Graphical presentation of student results and learning outcome attainment level<br>(d) Achievements<br>(e) New policy introduced if any | Dr. Sanjeev Bansal (Chairperson Task Group) | 15 July 2021 |

| | (f) Increase/improvement in question bank | | |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC10 | Share result analysis with HoI so that improvement and gap analysis can be done | COE | 15 July 2021 |

(j) **Gurudakshata:** Dr Sujata Khandai (Chairperson Task Group) gave the presentation on review of action taken report of the mandate and the activities of Amity Academic Staff College jointly with Dr. Sagina Hooda, Assistant Registrar AASC.

**Discussion:** The Vice Chancellor asked for activities for each quarter, at institution, domain & university level. Calendar of activities should be prepared after taking details from institutions and departments before commencement of the new session. Feedback analysis to be done for each FDP. The certificates of all FDPs conducted in this academic year should be given within 10 days.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG8/DC11 | (a) SOP to be prepared for all the activities listed as per the UGC Mandate<br>(b) Prepare a calendar of FDPs/workshops for the year after incorporating institutional workshops | Dr Sujata Khandai (Chairperson Task Group) & Dr. Sagina Hooda, Assistant Registrar, AASC | 30 July 2021 |
| UIQAC4/2020-2021/AG8/DC12 | The certificates of all FDPs conducted in this academic year should be given within a week. | | 15 July 2021 |
| UIQAC4/2020-2021/AG8/DC13 | One FDP to be planned for peer review team | | 15 July 2021 |
| UIQAC4/2020-2021/AG8/DC14 | Feedback analysis to be done for each FDP | | With immediate effect |

**UIQAC-4/2020-2021/AG9:** Review of Academic Year 2020-21:

(a) Curricular Aspects
(b) Student Progression, Institution-wise. Preparation and Analysis of previous years placements (2019-20) & current Status 2020-21)
(c) Internship
(d) Summer Semester

Dr R K Kapur, Director Academics gave the presentation on the main aspects of changes in the curriculum during the academic year 2020-21, student progression and details of the students enrolled in internship and summer semester programmes.

**Discussion:** The External member suggested to add the column of salary packages in the analysis shown. The member secretary also asked the Director Academics to remind those institutions who have not uploaded the required information.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG9/DC1 | The column of salary packages should be added in the placement analysis. | Dr R K Kapur, Director Academics | 15 July 2021 |
| UIQAC4/2020-2021/AG9/DC2 | Reminder to Heads of the Institution who have not uploaded the relevant documents of student progression | | |

**UIQAC-4/2020-2021/AG10:**
   (a) Manpower Planning for the Academic Year 2021-22
   (b) Even Semester Feedback on Teaching Learning

**Presentation:** Dr Sujata Khandai, Dy. Dean Academics presented even semester feedback on teaching learning process and Cmde P L Masson, Director HR, presented the Manpower Planning for the Academic Year 2021-22 and action plan.

**Discussion:** Regarding faculty feedback analysis, it was suggested by the Chairperson to consider the faculty feedback from only those students who have the attendance of more than 75% and above 6 CGPA for PG & 5 CGPA for UG.

Regarding manpower planning faculty intake has already been approved, the quality of faculty (Qualifications research experience, academic experience) should also be presented in the analysis for the year 2020-21.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG10/DC1 | For the purpose of analysis of faculty feedback by student consider feedback from only those students who have the attendance of more than 75% and above 6 CGPA for PG & 5 CGPA for UG. | Dr. Sujata Khandai, Dy. Dean Academics | 30 July 2021 |

**UIQAC-4/2020-2021/AG11:** Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

**Presentation:** Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months were presented by Ms. Kanwar Rajeshwari Singh Thakur, Asst Dir. QAE.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG11/DC1 | The corrective actions taken and improvement made should also be presented along with audit observations | QAE | 30 July 2021 |

**UIQAC-4/2020-2021/AG12:**

Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22):
   (a) International Affairs Division (IAD)
   (b) Ph. D. Department
   (c) Student Welfare
   (d) Library
   (e) HR-Recruitment
   (f) HR
         i) Analysis of online PBAS of the Academic year 2019-20".
         ii) Faculty Achievements of 2020-2021
         iii) Welfare Measures.

The Heads of the above support offices of the university presented their annual report, achievement and future plan. The detailed deliberations are given below:

1. <u>International Affairs Division (IAD)</u>: Dr Gurinder Singh, Grp VC presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) of IAD.

Dr Gurinder Singh, spoke about international initiatives taken by IAD and major achievements of 2020-21. Some of the major achievements presented included articulation models with top universities, certification programs, expanded international collaborations in all regions (US, Europe & Australia), creation of a strong International Advisory board.

**Discussion**: The Vice Chancellor suggested that many students aspire to pursue their further studies from foreign universities, we must provide a conducive environment in which after studying for 1-2 years and they are eligible for transfer to our partner universities. Each institute should identify the universities they want to collaborate with for which they can approach IAD.

It was also suggested that for Indian origin students who are studying abroad and want to come back, the mapping of course should be made easy to help in their academic transition. Dr Singh also suggested to make a Data Center to enable the process of academic transition smooth.

The following action item was identified:

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC1 | Data Centre to be created for academic transition of international students | IAD | 30 July 2021 |

2. <u>Ph.D. Department</u>: Dr K M Soni, In- charge Ph.D. Department and Dy. Dean – Domain Engg. & Technology presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Ph.D. Dept.

**Discussion:** The Chairperson asked about the initiatives taken and action plan of Ph.D. department and how it ensures that the Ph.D. scholars are able to submit their thesis within 'N' period and the quality of research publications are maintained.

The following action item was identified:

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC2 | To ensure that the Ph.D scholars submit their thesis with the stipulated time period | Ph.D Deptt. | As per the timelines |

3.  **Student Welfare:** Dr Marshal M Sahni, Dean Student Welfare presented the Annual Report, Achievement (2020-21) & Future-Plan (2021-22) for Student Welfare.

**Discussion:** The Chairperson suggested to present the analysis and data in the form of number of people attended the events, the outcome of the event. The action plan for 2021-22 should reflect the hybrid mode.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC3 | To ensure that proper analysis of student's participation in the events, awards & medals won by students to be mentioned and outcome report after each event will be prepared. | Dr Marshal M Sahni Dean, Student Welfare | 30 Aug 2021 |
| UIQAC4/2020-2021/AG12/DC4 | The following reports of AQAR 2020-21 for all campuses to be compiled for 2020-21 Metric No. 5.1.1 - Students benefited by scholarships/free ships Metric No.5.1.4 - Redressal of student grievances including sexual harassment and ragging cases Metric No. 5.3.1- Awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national/international events | | |

4.  **Amity Central Library:** Dr Daulat Jotwani, Director Amity Central Library presented the Annual Report, achievement & future-plan (2021-22) for Library.

**Discussion:** Director Library was advised to take stakeholder feedback on library services. Benchmarking of library resources should be done with other top international / national Universities so that it can be used in accreditation & ranking internationally.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC5 | Stakeholders feedback on library services | Dr R S Rai, Director RPSS & Dr Daulat Jotwani, Dir Library | 30 August 2021 |
| UIQAC4/2020-2021/AG12/DC6 | Benchmarking of library resources with other Top International / National Universities | Dr Daulat Jotwani, Dir Library | 27 August 2021 |

5. <u>HR-Recruitment</u>: Mr Naresh Kumar, Manager HR presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for HR-Recruitment.

It was resolved that the HR department should identify quality faculty and to develop strategies to reduce the recruitment time gap.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC7 | Develop strategies to reduce the recruitment time gap. | HR recruitment | 30 July 2021 |

6. <u>HR</u> - Rear Admiral R C Kochhar, OSD (HR)/ Cmde P L Masson, Dir. HR presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for:

   (a)    Analysis of online PBAS of the Academic year 2019-20
   (b)    Faculty Achievements of 2020-2021
   (c)    Welfare Measures

It was resolved that the HR department should verify and validate the achievements of the faculty so that there is no discrepancy and the data is authentic.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC8 | Verify and validate the achievements of the faculty submitted by HoIs | HR Recruitment | 30 July 2021 |

It was decided that the remaining agenda of the fourth University IQAC will be continued on day three i.e. 29 June 2021.

The meeting ended with closing remarks of the Vice Chancellor and Vote of thanks by Dr R S Rai, Member Secretary University IQAC.

## DAY 3: Tuesday, 29 June 2021

Dr R S Rai, Member Secretary University IQAC welcomed all the members and speakers to day three of the meeting. He summarized the proceedings of the day two and shared the agenda

of the day three. With the permission of the chair, the meeting started with the remaining agenda points from day two of the schedule, which are given below:

**UIQAC-4/2020-2021/AG12:**

Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) by departments:

(a) Examination Department
(b) Student Support & Academic Affairs
    (i).      Status Report of issues of CRs Meetings (April-June 2021).
    (ii).     Status Report of Mentoring Programme (April-June 2021).
    (iii).    Status of Student Grievances & its redressal
(c) Alumni Engagement
(d) Admissions
(e) Registrar
(f) Hostels
(g) Administration & Maintenance
(h) Security
(i) AKC- Data System (IT- Network)
(j) AKC- Data System
(k) APMD (Amity Power Management Department)
(l) Quality Assurance & Enhancement (QAE)
(m) Research, Planning & Statistics Services (RPSS)
(n) Amity Academic Staff College (AASC)
(o) Amity Center for Entrepreneurship Development (ACED)
(p) Amity Innovation & Design Center (AIDC)
(q) Amity Center for Guidance & Counselling (ACGC)

The discussions on above agenda points are given as under:

**Presentation:**

1.    <u>Examination Department</u>: Mr Sujit Prasad, COE presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Examination Department.

**Discussion:** Results should be presented graphically campus-wise, domain-wise & institution-wise; analysis of number of helpdesks created and problems resolved. Qualitative initiatives like appointment of super proctors to monitor and coordinate with all proctors to help the students during the conduct of examination should come in the review.

Dr Yogendra Narain suggested to include simultaneous viva of the students along with open book examination as is done by some institutions. He explained that after one hour of the open book examination, the HOI/Professor conduct viva of the students as a rectification measure for full proof examination.

The Chairperson said that the university will consider the suggestion after taking into consideration the feasibility with the large number of students appearing for exam.

Dr. Vijay Malik expressed her concern about the students who complete the exam on time but due to some reason are unable to upload the answer sheet.

Controller of Examination clarified that 45 minutes extra time is given to students to upload the answer sheet. In case of any issue the student sends the answer sheet to HoI along with full video recording who further sends it to examination department for examination. If found genuine, then the answer sheet student is submitted on behalf of the student.

Dr M. Sajnani further clarified that whenever such cases are presented from HoI, video recording of the cases is scrutinized for genuineness by examination committee within 3-5 hours, if the student has reported to the examination helpdesk on time. An SOP is in place for this process.

**Action to be taken with responsibility and timeline**:

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| **UIQAC4/2020-2021/AG12/DC9** | (a) Results should be presented graphically campus-wise, domain-wise & institution-wise; analysis of number of helpdesks created and problems resolved.<br>(b) Qualitative initiatives like appointment of super proctors to monitor and coordinate with all proctors to help the students during the conduct of examination should come in the review. | COE | 30 August 2021 |

2. <u>Student Support & Academic Affairs</u> - Dr. Alpana Kakkar, Dean SS&AA presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Student Support & Academic Affairs under following heads:
   (i).    Status Report of issues of CRs Meetings (April-June 2021).
   (ii).   Status Report of Mentoring Programme (April-June 2021).
   (iii).  Status of Student Grievances & its redressal

**Discussion:** The Chairperson advised Dr Kakkar to include process of handling the grievances, analysis of types of grievances coming to Dean SS&AA office, kind of student support provided in each area and quality initiatives taken to reduce the grievances in future in the review.

Dr Yogendra Narain suggested to prepare a set of common and frequently asked questions by the students and publish it on portal so that the students get answers right there. This could help in reducing the number of grievances. Dr. Vijay Malik suggested that Graphical presentation of escalation of grievance matrix could also be present in the review.

The issue of students not responding to the resolution given on their grievances leaves the status of grievances unresolved on Amizone even if the student may be satisfied. In such cases, the grievance should be removed after a certain number of days.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC10 | Following points to be included in the review:<br>(a) Process of handling the grievances,<br>(b) Analysis of types of grievances coming to Dean SS&AA office,<br>(c) Kind of student support provided in each area<br>(d) Quality initiatives taken to reduce the grievances in future in the review | Dr. Alpana Kakkar, Dean SS&AA | 30 July 2021 |

3. <u>Alumni Engagement</u> - Dr Anupam Narula, Dy. Director- Alumni Relations presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Alumni Engagement

**Discussion:** The Chairperson asked about the quality initiatives and quality objectives of the department, gaps identified and the action plan for 2021-22. She further asked about the activities of the Alumni Coordinators during Pandemic. She also advised to present AUUP achievements in Alumni Meet in future as suggested by Alumni member of IQAC Mr Tanmay Srivastava.

Dr R S Rai said that the activities pertaining to criterion V involving student scholarship, student grievance redressal and student achievement should also be part of the annual report of the Alumni engagement.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC11 | With respect to 5.2.3, a felicitation ceremony to be organized wherein alumni from 3 passed out batches to be invited. During the interactions, these certificates and other necessary documents can be obtained. | Dy Director, Alumni Relations, Dean SS&AA, Director RPSS & QAE Dy Director, Accreditation | 30 August 2021 |

4. <u>Admissions</u> - Maj Gen Bhaskar Chakraborty, Director Admissions presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Admissions Department.

**Remarks by the Chairperson:** The Chairperson suggested that the calendar of activities should include multiple activities from each domain which should also engage students. She

further added that we can show the labs in virtual tour of campus through online/hybrid mode where faculty can describe the lab.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC12 | (a) The calendar of activities should include multiple activities from each domain which should also engage students.<br>(b) Virtual tour of campus should include labs where faculty can describe the lab. | Maj Gen Bhaskar Chakraborty, Director Admissions | Immediate effect |

5. <u>Registrar</u> - Dr B L Arya, Registrar presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Registrar Office.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC13 | Revision on University Ordinance, regulations, guidelines due to changes in UP Private University Act 2019, NEP 2020 and other regulatory bodies/authorities. | Registrar | November 2021 |

6. <u>Hostels</u> - Ms Chhaya Chordia, Director- Hostels presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Hostels

**Discussion:** The Chairperson suggested that well planned calendar of cultural activities needs to be prepared for planning and approval. People from outside should be invited and involved in activities. The calendar should be shared with DSW. Academic year 2019-20 should be taken as a base for student grievance to plan of 2021-22 for new normal. She further suggested to add what new experiences they are providing to Hostel students.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC14 | (a) Calendar of cultural activities to be prepared and put up for approval.<br>(b) People from outside should be invited and involved in activities<br>(c) Calendar should be shared with Dean DSW.<br>(d) The new experiences to be provided to Hostel students have to be added. | Ms Chhaya Chordia, Director- Hostels | Before the commencement of academic session. |

7. <u>Administration & Maintenance</u> - Maj Gen J P Singh, Sr Director presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Administration & Maintenance

**Discussion:** The Chairperson suggested to include the activities carried out during the pandemic along with pictures like vaccination drive, classrooms, offices & labs sanitization. Presentation of OSD HR & Sr. Director Administration should be clubbed in Annual Report 2020-21.

Dr. Vijay Malik suggested to include the data for medical facilities provided to faculty, staff & students. The number of people using these facilities/ vaccinated may be presented and reflected in the graphical analysis

**Remarks by the Member Secretary University IQAC**: Dr R.S. Rai commented that this data should be shared with QAE so that it has to be included in Minutes of meeting. The data was being shared by Sr Director Administration on 08 Jul 21. The details are as follows:

**Details of Medical Facilities provided by AUUP during COVID**

| Beneficiaries | Oxygen Cylinder | Oxygen Concentrator | Ambulance | Transport provided for urgent delivery of Medicines | Transport for Vaccination | Ambulance with Oxygen Support | Total |
|---|---|---|---|---|---|---|---|
| Staff | 5 | 8 | 12 | 1 | 1 | 0 | 27 |
| Faculty | 7 | 9 | 15 | 0 | 0 | 2 | 33 |
| Student | 0 | 0 | 3 | 0 | 0 | 0 | 3 |
| Total | 12 | 17 | 30 | 1 | 1 | 2 | 63 |

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC15 | To include the activities along with few pictures which has been conducted during the pandemic, like vaccination drive, classrooms, offices & labs sanitization in the presentation. She instructed to merge the presentation of OSD HR & Sr. Director Administration in Annual Report 2020-21. | Maj Gen J P Singh, Sr Director/ OSD HR | 15 July 2021 |

8. <u>Security</u> - Mr R S Badesra, Director Security presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Security

**Discussion:** The Vice Chancellor advised Director Security to take the data of 2019-20 as a baseline for comparison with 2020-21 and 2021-22, Improvement should reflect from the

analysis. The Chairperson also suggested that since the campus is re-opening on 01 July 2021, security staff should be instructed, to ensure adherence to the Covid Guidelines for reopening.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC16 | The data of the security related incidents of 2019-20 (also for previous years like 2018-19, 2017-18) should be studied and analyzed for improvements in security systems for the year 2021-22. | | 30 July, 2021 |
| UIQAC4/2020-2021/AG12/DC17 | The Security staff should be instructed, as per Covid Guidelines, all personnel coming to campus should follow all protocols including social distancing, hand sanitization and washing hands during regular intervals. | Mr R S Badesra, Director Security | With immediate effect |
| UIQAC4/2020-2021/AG12/DC18 | The security staff should also be deputed to monitor and control vehicles parked in the non-designated parking slots inside the campus. | | 30 July, 2021 |

9. <u>AKC- Data System (IT- Network)</u> - Dr JS Sodhi, Sr VP, AKC Data System and Mr Senthil Kumar, VP, AKC Data System presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for AKC- Data System (IT- Network)

**Discussion:** The Chairperson appreciated IT Team for their support to the students, faculty and staff during the pandemic and suggested to include each type of support provided during online conduct of classes & examination, number of Helpdesks created by IT Team through Amizone, future plan of how to control the formation of class groups and restriction to faculty for forming groups on Amizone.

Dr. Dilip Kumar Bandyopadhyay expressed his concern on uploading of class recordings on Amizone which is a major problem for faculty.

Vice Chancellor directed Dr RS Rai and Dr Alpana Kakkar to follow-up integration of MS Teams with Amizone for uploading class recording. Attendance to be marked only after recording has been uploaded on Amizone.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC19 | Restrict the access of formation of class groups on Amizone to HoI, | Dr JS Sodhi, Sr VP, AKC Data System | Before the commencement of academic session. |
| UIQAC4/2020-2021/AG12/DC20 | Integration of MS Teams with Amizone for uploading class recording | Dr JS Sodhi, Sr VP, AKC Data System & Mr Senthil Kumar, VP, AKC Data System, Dr.R.S.Rai and Dr Alpana Kakkar to ensure that it is implemented before the commencement of Academic Session 2021-22. | Before the commencement of academic session. |

10. APMD (Amity Power Management Department) - Er.R.K.Singh, Chief Engineer, APMD presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for APMD (Amity Power Management Department).

**Discussion**: The billing of solar energy hold value in NAAC Accreditation. We need to identify how much power has been generated and how much is being consumed, what percentage of power consumed has been generated internally.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC21 | Identify how much power has been generated and how much is being consumed as per the requirements of NAAC criterion VII | Er R K Singh, Chief Engineer APMD | 30 August 2021 |

11. Quality Assurance & Enhancement (QAE) - Ms Prem Kanthi, Asst Director & Ms Kanwar Rajeshwari Singh Thakur, Asst Director, QAE presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Quality Assurance & Enhancement (QAE).

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC22 | Confirmatory audit to be done and analyzed with the action taken report. | QAE | With immediate effect |

12. <u>Research, Planning & Statistics Services (RPSS)</u> - Mr Ashish Dixit, Assistant Registrar presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Research, Planning & Statistics Services (RPSS).

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC23 | Trend analysis of the rankings to be done so as to ascertain and benchmark the target | RPSS | 30 July 2021 |

13. <u>Amity Center for Entrepreneurship Development (ACED)</u> - Dr Neelam Saxena, Head - ACED presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Amity Center for Entrepreneurship Development (ACED).

**Discussion:** The Chairperson suggested to add the quality initiatives to the presentation.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC24 | Trend analysis of the start-ups to be done so as to ascertain and benchmark the target | Director ACED | 30 July 2021 |
| UIQAC4/2020-2021/AG12/DC25 | Benchmark the process with Top universities of the country having five stars and those with top ARIIA ranking | | 30 August 2021 |

14. <u>Amity Innovation & Design Center (AIDC)</u> - Dr Sujata Pandey, Head- AIDC presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Amity Innovation & Design Center (AIDC).

**Discussion:** The Chairperson suggested to benchmark the process with Top universities of the country having five stars and those with top ARIIA ranking and put up separately. Dr Neelam Saxena, Head -ACED, Dr Sujata Pandey to workout benchmarking in consultation with Dr. RS Rai. ACED and AIDC must organize joint workshop.

**Action to be taken with responsibility and timeline:**

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC26 | Benchmark the process with Top universities of the country having five stars and those with top ARIIA ranking | Dr Sujata Pandey, Head- AIDC and Dr Neelam Saxena, Head -ACED. | 30 August 2021 |

15. Amity Center for Guidance & Counselling (ACGC) - Dr Harminder Kaur Gujral, Head-ACGC presented the Annual Report (2020-21), Achievement (2020-21) & Future-Plan (2021-22) for Amity Center for Guidance & Counselling (ACGC).

**Discussion:** The Chairperson suggested to include quality initiatives in the presentation.

| Action item | Decision/Recommendation | Responsibility | Timelines |
|---|---|---|---|
| UIQAC4/2020-2021/AG12/DC27 | Initiatives taken by the department should also be part of the annual report. | Dr H K Gujral, Head ACGC | 30 August 2021 |

After completion of all agenda points member secretary University IQAC requested all members to propose any other agenda. Thereafter he invited comments and suggestions from the August gathering. Following suggestion were given by the members:

➢ Integrating technology with pedagogical tools needs is required

➢ University IQAC should act as a forum for replicating good practices adopted by one institute across all campuses

➢ Re-training of those who were finding difficult uploading on LMS, reservations expressed on analysis of peer reviewed team reports of uploaded classes recordings, hence should be addressed,

➢ Recording of orientation can be prepared in advance and uploaded on the website. Students will know the insights of AUUP before coming to campus.

➢ Result analysis should be shared with all the Mentors also as the faculty of previous semester will not be continuing with the same set of students.

➢ Dates of university IQAC should be added in the calendar.

➢ For the differently abled students, voice integration & numbers in Braille in lift elevators can be done.

➢ Development of a facility where faculty can upload their research work on a monthly basis. This could be linked with the webpage of the institution.

➢ All levels of IQACs (Institutional, Domain & University) should be synchronized, so that when the accreditation body visits it should be visible at all three levels.

➢ Analysis of gaps identified by accreditation bodies should be done, so that further improvements can be made in the processes of our university to increase our score, this should be discussed in UIQAC meeting.

➢ Everything should come from Institutional IQAC, Domain IQAC, Annual Academic Planning and Placement Planning.

**Announcement of date of next quarter University IQAC by Member Secretary University IQAC** - Date of next quarter University IQAC was proposed as 9<sup>th</sup> & 11<sup>th</sup> October 2021 which was approved by the Chairperson University IQAC.

**Closing Remarks from Chairperson University IQAC** – The Chairperson University IQAC and Hon'ble Vice Chancellor and said that in the first week of next quarter, major agenda points will be shared with domain & institutions. In future the presentations should cover status of action taken on the points of previous meeting, data analysis, gaps observed and action taken/planned, 5-year trends, new initiatives taken, improvements, achievements, best practices recommended to be replicated in other domains. The Chairperson thanked all the members, external members, alumni, senior colleagues of Lucknow, Greater Noida, Dubai, Tashkent Campuses, Chairpersons of the committees for attending and giving all the suggestions. She further thanked Hon'ble Founder President, Hon'ble Chancellor for their continuous visionary guidance and support.

**Vote of Thanks by Dr R S Rai, Member Secretary University IQAC** – There being no further points, the meeting was declared as closed with vote of thanks proposed by Dr RS Rai Member Secretary University IQAC.


Dr R S Rai

Member Secretary

University IQAC, AUUP


Prof (Dr) Balvinder Shukla.

Chairperson

University IQAC, AUUP

Appendix (A)

## Attendance IV University IQAC meeting - Day 1 (26 June 2021)

| SrNo | Name | Email Address | Status |
|---|---|---|---|
| 1 | Prof (Dr) Balvinder Shukla | bshukla@amity.edu | Present |
| 2 | Prof(Dr )Gurinder Singh | gsingh@amity.edu | Present |
| 3 | Dr W Selvamurthy | wselvamurthy@amity.edu | Present |
| 4 | DR D K Bandyopadhyay | dkbandyopadhyay@amity.edu | Present |
| 5 | Dr Kalpana Sharma | ksharma1@amity.edu | Present |
| 6 | Dr Sanjeev Bansal | sbansal1@amity.edu | Present |
| 7 | Dr D P Singh | dpsingh@amity.edu | Present |
| 8 | Dr Manohar Sajnani | msajnani@amity.edu | Present |
| 9 | Prof Marshal Sahni | msahni@amity.edu | Present |
| 10 | Dr Alpana Kakkar | akakkar@amity.edu | Present |
| 11 | Dr Manoj Kumar Pandey | mkpandey1@amity.edu | Present |
| 12 | Dr Sujata Khandai | skhandai@amity.edu | Present |
| 13 | Dr Sunita Rattan | srattan@amity.edu | Present |
| 14 | Dr Raj Kamal Kapur | rkkapur@amity.edu | Present |
| 15 | Dr Jayanti Pujari | jpujari@amity.edu | Present |
| 16 | Prof (Dr) RS Rai | rsrai@amity.edu | Present |
| 17 | Dr K M Soni | kmsoni@amity.edu | Present |
| 18 | Dr Deepti Mehrotra | dmehrotra@amity.edu | Present |
| 19 | Dr Puniti Mathur | pmathur@amity.edu | Present |
| 20 | Dr Rajeev Bhardwaj | rbhardwaj2@amity.edu | Present |
| 21 | Dr Babulal Arya | blarya@amity.edu | Present |
| 22 | Rear Admiral R C Kochhar | ravik@amity.edu | Present |
| 23 | Dr Rajneesh Mishra | rmishra@amityuniversity.ae | Present |
| 24 | Brig Umesh Chopra | ukchopra@lko.amity.edu | Present |
| 25 | Mr Anil Choudhary | akchoudhary1@amity.edu | Present |
| 26 | Dr Janmejai Srivastava | jksrivastava@lko.amity.edu | Present |
| 27 | Wg Cdr (Dr) Anil Kumar | akumar3@lko.amity.edu | Present |
| 28 | Dr Mrs Vijay Malik | vijay.malik1956@gmail.com | Present |
| 29 | Adv (Ms) Manisha Chaudhary | manisha.chaudhary@ukca.in | Present |
| 30 | Mr Tanmay Shrivastava | tanmayuk@hotmail.com | Present |
| 31 | Dr Anil Sehrawat | asehrawat@amity.edu | Present |
| 32 | Dr Taranjeet Duggal | tduggal@amity.edu | Present |
| 33 | Dr Sunil Kumar Khatri | skkhatri@amity.edu | Present |
| 34 | Prof Dr Sunil Dhaneshwar | sdhaneshwar@lko.amity.edu | Present |
| 35 | Mr Abhinash Kumar | akumar39@amity.edu | Present |
| 36 | Dr Nutan Kaushik | nkaushik5@amity.edu | Present |
| 37 | Dr Nirupama Prakash | nprakash@amity.edu | Present |
| 38 | Dr Tanu Jindal | tjindal@amity.edu | Present |
| 39 | Dr Daulat Jotwani | djotwani@amity.edu | Present |
| 40 | Mr Sujit Kumar Prasad | sprasad@amity.edu | Present |
| 41 | Dr Sagina Hooda | shooda@amity.edu | Present |
| 42 | Mr Naresh Kumar | nareshs@amity.edu | Present |
| 43 | Dr Harminder Gujral | hkgujral@amity.edu | Present |
| 44 | Mr R S Badesra | rsbadesra@amity.edu | Present |
| 45 | Ms Chhaya Chordia | chhayac@amity.edu | Present |
| 46 | Dr Priya Mary Mathew | pmmathew@amity.com | Present |
| 47 | Ms Kanika Raheja | kanika.r@amityonline.com | Present |

| 48 | Dr Sharad Khattar | skhattar@amity.edu | Present |
|----|---|---|---|
| 49 | Ms Suprita Bhattacharjee | sbhattacharjee@amity.edu | Present |
| 50 | Ms Raksha Raj | rrbahadur@amity.edu | Present |
| 51 | Dr S N Singh | snsingh1@amity.edu | Present |
| 52 | Mr Sachit Paliwal | spaliwal@amity.edu | Present |
| 53 | Mr Mukesh Yadav | myadav1@amity.edu | Present |
| 54 | Mr Pradeep Kumar | pkumar17@amity.edu | Present |
| 55 | Ms Sneha Nair | nair.sneha87@gmail.com | Present |
| 56 | Mr Rakesh Kumar | rkumar33@amity.edu | Present |
| 57 | Dr Jasobanta Sethi | jsethi@amity.edu | Present |
| 58 | Ms Rita Naskar | rnaskar@amity.edu | Present |
| 59 | Prof (Dr) Meghna Sharma | msharma9@amity.edu | Present |
| 60 | Mr Anil Kumar Singh | aksingh5@amity.edu | Present |
| 61 | Ms Mala Dev | mdev@amity.edu | Present |
| 62 | Ms Dimple Parmar | dparmar@amity.edu | Present |
| 63 | Ms Richa Kushwaha | rkushwaha1@amity.edu | Present |
| 64 | Brig Hardeep Dhanny | hsdhanny@gn.amity.edu | Present |
| 65 | Ms Prem Kanthi | pkanthi@amity.edu | Present |
| 66 | Ms Kanwar Rajeshwari Singh Thakur | krsthakur@amity.edu | Present |
| 67 | Mr Harsh Tomar | htomar@amity.edu | Present |
| 68 | Ms Archana Kuchroo Chandra | achandra5@amity.edu | Present |
| 69 | Ms Versha Verma | vverma2@amity.edu | Present |
| 70 | Ms Joohi Gupta | jgupta@amity.edu | Present |
| 71 | Ms Smita Singh | ssingh48@amity.edu | Present |
| 72 | Mr Ankit Sharma | asharma30@amity.edu | Present |
| 73 | Mr Ashish Dixit | akdixit@amity.edu | Present |
| 74 | Amity University | zoom5@amity.edu | Present |
| 75 | Prof (Dr) B C Das | bcdas@amity.edu | Absent |
| 76 | Maj Gen. J.P. Singh | jpsingh1@amity.edu | Absent |
| 77 | Dr Yogendra Narain, IAS (Retd.) | yognarain@gmail.com   (External Member | Absent |
| 78 | Prof S. Shankar Dubey | External Member | Absent |
| 79 | Mr Ankit Aggarwal | Alumni | Absent |
| 80 | Dr Pradeep Joshi, Dean | pjoshi2@amity.edu | Absent |

## Attendance IV University IQAC meeting - Day 2 (28 June 2021)

| SrNo | Name | Email Address | Status |
|------|------|---------------|--------|
| 1 | Prof (Dr) Balvinder Shukla | bshukla@amity.edu | Present |
| 2 | Prof(Dr )Gurinder Singh | gsingh@amity.edu | Present |
| 3 | Prof (Dr) Gurinder Singh | wselvamurthy@amity.edu | Present |
| 4 | Prof (Dr) D K Bandyopadhyay | dkbandyopadhyay@amity.edu | Present |
| 5 | Prof (Dr) B C Das | bcdas@amity.edu | Present |
| 6 | Prof (Dr) Kalpana Sharma | ksharma1@amity.edu | Present |
| 7 | Prof (Dr) Sanjeev Bansal | sbansal1@amity.edu | Present |
| 8 | Prof (Dr) DP Singh | dpsingh@amity.edu | Present |
| 9 | Prof (Dr) M Sajnani | msajnani@amity.edu | Present |
| 10 | Prof (Dr) Marshal Sahni | msahni@amity.edu | Present |
| 11 | Prof (Dr) Alpana Kakkar | akakkar@amity.edu | Present |
| 12 | Prof (Dr) M K Pandey | mkpandey1@amity.edu | Present |
| 13 | Prof (Dr) Sujata Khandai | skhandai@amity.edu | Present |
| 14 | Prof (Dr) Sunita Rattan | srattan@amity.edu | Present |
| 15 | Prof (Dr) R K Kapur | rkkapur@amity.edu | Present |
| 16 | Prof (Dr) Jayanti Pujari | jpujari@amity.edu | Present |
| 17 | Prof (Dr) R S Rai | rsrai@amity.edu | Present |
| 18 | Prof (Dr) K M Soni | kmsoni@amity.edu | Present |
| 19 | Prof (Dr) Deepti Mehrotra | dmehrotra@amity.edu | Present |
| 20 | Prof (Dr) Puniti Mathur | pmathur@amity.edu | Present |
| 21 | Dr Rajeev Bhardwaj | rbhardwaj2@amity.edu | Present |
| 22 | Dr B L Arya | blarya@amity.edu | Present |
| 23 | Rear Admiral Ravi C Kochhar | ravik@amity.edu | Present |
| 24 | Maj Gen. J.P. Singh | jpsingh1@amity.edu | Present |
| 25 | Dr Rajneesh Mishra | rmishra@amityuniversity.ae | Present |
| 26 | Brig U K Chopra, Director AIIT | ukchopra@lko.amity.edu | Present |
| 27 | Mr Anil Kumar Choudhary | akchoudhary1@amity.edu | Present |
| 28 | Prof (Dr) Janmejai Srivastava | jksrivastava@lko.amity.edu | Present |
| 29 | Wg Cdr (Dr) Anil Kumar | akumar3@lko.amity.edu | Present |
| 30 | Dr (Mrs) Vijay Malik | vijay.malik1956@gmail.com (External M | Present |
| 31 | Dr Yogendra Narain, IAS (Retd.) | yognarain@gmail.com  (External Meme | Present |
| 32 | Prof S. Shankar Dubey | sanjiva_dubey@yahoo.com  (External N | Present |
| 33 | Mr Tanmay Shrivastava | tanmayuk@hotmail.com (Alumni) | Present |
| 34 | Mr Ankit Aggarwal | ankit.agr26@gmail.com (Alumni) | Present |
| 35 | Dr Taranjeet Duggal | tduggal@amity.edu | Present |
| 36 | Dr Anil Sehrawat | asehrawat@amity.edu | Present |
| 37 | Dr Tanu Jindal | tjindal@amity.edu | Present |
| 38 | Dr Sharad Khattar | skkhatri@amity.edu | Present |
| 39 | Prof (Dr) Sunil Dhaneshwar | sdhaneshwar@lko.amity.edu | Present |
| 40 | Dr Nirupama Prakash | nprakash@amity.edu | Present |
| 41 | Dr Nutan Kaushik | nkaushik5@amity.edu | Present |
| 42 | Mr Abhinash Kumar | akumar39@amity.edu | Present |
| 43 | Mr Sujit Prasad | sprasad@amity.edu | Present |
| 44 | Dr Sujata Pandey | spandey@amity.edu | Present |
| 45 | Dr Sagina Hooda, Dy Registrar | shooda@amity.edu | Present |
| 46 | Mr Senthil Kumar | senthilk@akcgroup.com | Present |
| 47 | Mr R S Badesra | rsbadesra@amity.edu | Present |

| 48 | Cmde P L Masson, Dir HR | plm5@rediffmail.com | Present |
|----|------------------------|---------------------|---------|
| 49 | Dr Neelam Saxena | nsaxena@amity.edu | Present |
| 50 | Mr Naresh Kumar, Manager HR | nareshs@amity.edu | Present |
| 51 | Dr Manoj Sharma | msharma13@amity.edu | Present |
| 52 | Dr JS Sodhi | jssodhi@amity.edu | Present |
| 53 | Dr Harminder Kaur Gujral | hkgujral@amity.edu | Present |
| 54 | Er Rohitashwa Singh | erkunwar@amity.edu | Present |
| 55 | Dr Daulat Jotwani, Director Library | djotwani@amity.edu | Present |
| 56 | Ms Chhaya Chordia | chhayac@amity.edu | Present |
| 57 | Maj Gen Bhaskar Chakravarty | bchakravarty@amity.edu | Present |
| 58 | Dr Anupam Narula | anarula@amity.edu | Present |
| 59 | Mr Ashish Dixit | akdixit@amity.edu | Present |
| 60 | Mr Vivek Singh | vsingh13@amity.edu | Present |
| 61 | Mr Vishal Saxena | vsaxena1@amity.edu | Present |
| 62 | Mr Vinod Kumar Sharma | vksharma1@amity.edu | Present |
| 63 | Dr Tanu Arora | tarora@amity.edu | Present |
| 64 | Mr SP Singh | spsingh12@amity.edu | Present |
| 65 | Dr S N Singh | snsingh1@amity.edu | Present |
| 66 | Ms Sneha Nair | snair@amity.edu | Present |
| 67 | Mr Sushil Kumar | skumar9@amity.edu | Present |
| 68 | Dr Sharad Khattar | skhattar@amity.edu | Present |
| 69 | Ms Seema Devi | sdevi@amity.edu | Present |
| 70 | Mr Surender Kumar | schaudhary@amity.edu | Present |
| 71 | Mrs Severin Antony | santhony@amity.edu | Present |
| 72 | Mr Sanjay Rawat | sanjayr@amity.edu | Present |
| 73 | Mr Ravi Poriye | rporiye@amity.edu | Present |
| 74 | Mr Ramesh K Tripathi | rktripathi@amity.edu | Present |
| 75 | Mr Ranjeev Handa | rhanda@amity.edu | Present |
| 76 | Mr Pradeep Tomar | ptomar1@amity.edu | Present |
| 77 | Mr Prabhat Sameer | psameer@amity.edu | Present |
| 78 | Ms Priyanka Bhandari | prawat@amity.edu | Present |
| 79 | Dr Priya Mary Mathew | pmmathew@amity.com | Present |
| 80 | Mr Pradeep Kumar | pkumar17@amity.edu | Present |
| 81 | Dr. Madhuri Kumari | mkumari@amity.edu | Present |
| 82 | Dr Manoj Sharma | mksharma@amity.edu | Present |
| 83 | Ms Mala Dev | mdev@amity.edu | Present |
| 84 | Ms Monica Agarwal | magarwal4@amity.edu | Present |
| 85 | Dr. Jasobanta Sethi | jsethi@amity.edu | Present |
| 86 | Mr Hemant Sharma | hsharma3@amity.edu | Present |
| 87 | Mr Hemant Kumar | hkumar5@amity.edu | Present |
| 88 | Mr Harish Chandra Singh | hcsingh@amity.edu | Present |
| 89 | Ms Hema Bhalla | hbhalla@amity.edu | Present |
| 90 | Ms Gurvinder Kaur | gkaur8@amity.edu | Present |
| 91 | Mr Devendra Singh | dsingh10@amity.edu | Present |
| 92 | Ms Dimple Parmar | dparmar@amity.edu | Present |
| 93 | Ms Bhawna Kumar | bkumar@amity.edu | Present |
| 94 | Mr Arvind Singh Negi | asnegi@amity.edu | Present |
| 95 | Mr A M Srivastava | amsrivastava@amity.edu | Present |
| 96 | Mr Anil Kumar Singh | aksingh5@amity.edu | Present |
| 97 | Ajeet Kumar Choudhary | akchoudhary@amity.edu | Present |

| 98 | Ankush Bhargav | abhargav1@amity.edu | Present |
|-----|---------------|---------------------|---------|
| 99 | Ms Prem Kanthi | pkanthi@amity.edu | Present |
| 100 | Ms Kanwar Rajeshwari Singh Thakur | krsthakur@amity.edu | Present |
| 101 | Mr Harsh Tomar | htomar@amity.edu | Present |
| 102 | Ms Archana Kuchroo Chandra | achandra5@amity.edu | Present |
| 103 | Ms Versha Verma | vverma2@amity.edu | Present |
| 104 | Ms Archana Singh | asingh24@amity.edu | Present |
| 105 | Ms Joohi Gupta | jgupta@amity.edu | Present |
| 106 | Mr Santosh Sharma | sksharma9@amity.edu | Present |
| 107 | Ms Smita Singh | ssingh48@amity.edu | Present |
| 108 | Mr Ashish Mathew | amathew@amity.edu | Present |
| 109 | Ms Komal Sharma | ksharma10@amity.edu | Present |
| 110 | Ms Preeti Shrivastav | pshrivastav1@amity.edu | Present |
| 111 | Mr Ankit Sharma | asharma30@amity.edu | Present |
| 112 | Amity University | zoom8@amity.edu | Present |

**Attendance IV University IQAC meeting - Day 3 (29 June 2021)**

| SrNo | Name | Email Address | Join Time |
|------|------|---------------|-----------|
| 1 | Prof (Dr) Balvinder Shukla | bshukla@amity.edu | Present |
| 2 | Dr W Selvamurthy | wselvamurthy@amity.edu | Present |
| 3 | Prof (Dr) D K Bandyopadhyay | dkbandyopadhyay@amity.edu | Present |
| 4 | Prof (Dr) Kalpana Sharma | ksharma1@amity.edu | Present |
| 5 | Prof (Dr) Sanjeev Bansal | sbansal1@amity.edu | Present |
| 6 | Prof (Dr) M Sajnani | msajnani@amity.edu | Present |
| 7 | Prof (Dr) Marshal Sahni | msahni@amity.edu | Present |
| 8 | Prof (Dr) Alpana Kakkar | akakkar@amity.edu | Present |
| 9 | Prof (Dr) M K Pandey | mkpandey1@amity.edu | Present |
| 10 | Prof (Dr) Sunita Rattan | srattan@amity.edu | Present |
| 11 | Prof (Dr) R K Kapur | rkkapur@amity.edu | Present |
| 12 | Prof (Dr) Jayanti Pujari | jpujari@amity.edu | Present |
| 13 | Prof (Dr) R S Rai | rsrai@amity.edu | Present |
| 14 | Prof (Dr) K M Soni | kmsoni@amity.edu | Present |
| 15 | Prof (Dr) Deepti Mehrotra | dmehrotra@amity.edu | Present |
| 16 | Prof (Dr) Puniti Mathur | pmathur@amity.edu | Present |
| 17 | Dr Rajeev Bhardwaj | rbhardwaj2@amity.edu | Present |
| 18 | Dr B L Arya | blarya@amity.edu | Present |
| 19 | Rear Admiral Ravi C Kochhar | ravik@amity.edu | Present |
| 20 | Maj Gen. J.P. Singh | jpsingh1@amity.edu | Present |
| 21 | Dr Rajneesh Mishra | rmishra@amityuniversity.ae | Present |
| 22 | Brig U K Chopra, Director AIIT | ukchopra@lko.amity.edu | Present |
| 23 | Mr Anil Kumar Choudhary | akchoudhary1@amity.edu | Present |
| 24 | Prof (Dr) Janmejai Srivastava | jksrivastava@lko.amity.edu | Present |
| 25 | Wg Cdr (Dr) Anil Kumar | akumar3@lko.amity.edu | Present |
| 26 | Dr (Mrs) Vijay Malik | vijay.malik1956@gmail.com | Present |
| 27 | Dr Yogendra Narain, IAS (Retd.) | yognarain@gmail.com | Present |
| 28 | Dr Tanu Jindal | tjindal@amity.edu | Present |
| 29 | Prof (Dr) Sunil Dhaneshwar | sdhaneshwar@lko.amity.edu | Present |
| 30 | Mr Abhinash Kumar | akumar39@amity.edu | Present |
| 31 | Mr Sujit Prasad | sprasad@amity.edu | Present |
| 32 | Dr Sujata Pandey | spandey@amity.edu | Present |
| 33 | Mr Senthil Kumar | senthilk@akcgroup.com | Present |
| 34 | Mr R S Badesra | rsbadesra@amity.edu | Present |
| 35 | Dr Neelam Saxena | nsaxena@amity.edu | Present |
| 36 | Dr JS Sodhi | jssodhi@amity.edu | Present |
| 37 | Dr Harminder Kaur Gujral | hkgujral@amity.edu | Present |
| 38 | Er Rohitashwa Singh | erkunwar@amity.edu | Present |
| 39 | Ms Chhaya Chordia | chhayac@amity.edu | Present |
| 40 | Maj Gen Bhaskar Chakravarty | bchakravarty@amity.edu | Present |
| 41 | Dr Anupam Narula | anarula@amity.edu | Present |
| 42 | Dr Priya Mary Mathew | pmmathew@amity.com | Present |
| 43 | Ms Versha Verma | vverma2@amity.edu | Present |

| 44 | Ms Smita Singh | ssingh48@amity.edu | Present |
|----|----------------|--------------------|---------|
| 45 | Mr Santosh Sharma | sksharma9@amity.edu | Present |
| 46 | Ms Preeti Shrivastav | pshrivastav1@amity.edu | Present |
| 47 | Ms Prem Kanthi | pkanthi@amity.edu | Present |
| 48 | Ms Komal Sharma | ksharma10@amity.edu | Present |
| 49 | Ms Kanwar Rajeshwari Singh Thakur | krsthakur@amity.edu | Present |
| 50 | Ms Joohi Gupta | jgupta@amity.edu | Present |
| 51 | Mr Harsh Tomar | htomar@amity.edu | Present |
| 52 | Ms Archana Singh | asingh24@amity.edu | Present |
| 53 | Mr Ankit Sharma | asharma30@amity.edu | Present |
| 54 | Mr Ashish Mathew | amathew@amity.edu | Present |
| 55 | Ms Archana Kuchroo Chandra | achandra5@amity.edu | Present |
| 56 | Mr Ashish Dixit | akdixit@amity.edu | Present |
| 57 | Amity University | zoom8@amity.edu | Present |
| 58 | Prof (Dr) Gurinder Singh | gsingh@amity.edu | Absent |
| 59 | Prof (Dr) B C Das | bcdas@amity.edu | Absent |
| 60 | Prof (Dr) DP Singh | dpsingh@amity.edu | Absent |
| 61 | Prof (Dr) V. Yoga Jyotsna | vyjyotsna@amity.edu | Absent |
| 62 | Prof (Dr) Sujata Khandai | skhandai@amity.edu | Absent |
| 63 | Prof S. Shankar Dubey | External Member | Absent |
| 64 | Adv (Ms) Manisha Chaudhary | manisha.chaudhary@ukca.in (Alumni) | Absent |
| 65 | Mr Ankit Aggarwal | Alumni | Absent |
| 66 | Mr Tanmay Shrivastava | tanmayuk@hotmail.com | Absent |
| 67 | Dr Taranjeet Duggal | tduggal@amity.edu | Absent |
| 68 | Dr B C Das | bcdas@amity.edu | Absent |
| 69 | Dr Sujata Khandai | skhandai@amity.edu | Absent |
| 70 | Dr Nutan Kaushik | nkaushik5@amity.edu | Absent |
| 71 | Dr Nirupama Prakash | nprakash@amity.edu | Absent |
| 72 | Dr Pradeep Joshi | pjoshi2@amity.edu | Absent |
| 73 | Dr S K Khatri | skkhatri@amity.edu | Absent |
| 74 | Dr Manoj Sharma | msharma13@amity.edu | Absent |